

Executive Committee Meeting Minutes – Monday, March 10, 2003

Chairman Dwyer called the meeting to order at 8:32 a.m. and led the Committee in the Pledge of Allegiance.

Present: Chairman James Dwyer, County Board Supervisors Patricia Haukohl, Kenneth Herro, Walter Kolb, Richard Manke, Duane Paulson and Duane Stamsta.

Also Present: County Board Chief of Staff Lee Esler, Legislative Advisor David Krahn, Office Services Coordinator Donna Simmert, Office Services Coordinator Windy Jicha, Treasurer Pam Reeves, Supervisor Hank Carlson, Supervisor Dan Pavelko, Supervisor Rodell Singert and Senior Financial Analyst Clara Daniels.

Correspondence

Chairman Dwyer reviewed and passed out the list of correspondence. He said Supervisors should let Jicha know if they want copies of the listed items.

Approve Minutes of February 17, 2003

MOTION: Haukohl moved, Kolb second to approve the minutes of the February 17, 2003 meeting with corrections. **Motion carried:** 7-0.

Discuss and Consider Resolution 157-R-013: Request Waiver from State Mandate: Administrative Code Chapter 20 Regarding Lottery Tax Credit Processing

MOTION: Haukohl moved, Paulson second, to approve Resolution 157-R-013: Request Waiver from State Mandate: Administrative Code Chapter 20 Regarding Lottery Tax Credit Processing.

Reeves explained that this resolution is for Waukesha County to request a waiver from the mandate imposed by Wisconsin Administrative Code Tax SS20.15 regarding recertification of the Lottery Tax Credits. The system utilized by Waukesha County is certifiably accurate and the waiver will save the county and state money. She said that currently, every five years, postcards are sent to all homeowners in Waukesha County in order for the residents to register to receive the lottery tax credit. During the four years that follow the mailing, postcards are only sent to new residents. Every five years, the postcards are re-sent to all residents. The state pays \$.70 per post card which covers the mailing but not all administrative costs. Administratively, the process is a nightmare. The state treasurers association has started this movement to get a waiver from the state to avoid sending out the post cards every five years and thusly saving money.

Haukohl said the Finance Committee highly recommends supporting this resolution. The committee also recommends a joint letter sent from Dan Finley, Jim Dwyer, Pam Reeves and the Finance Committee to the state requesting legislation to do away with this process.

Krahn said that there are two tracks of legislation regarding this issue. One track is for a waiver and one is for legislation.

Reeves said the state department of revenue is for this waiver because of the mass amounts of paperwork and administrative duties involved in the process. She said Waukesha County receives \$62, 245 from the state to send out 89,000 post cards. It costs Waukesha County \$48,201 to print the post cards and to pay for postage. These costs don't include the cost of labor in the Treasurer's Office for handling the mailing and data entering of returned cards.

Paulson asked is there a provision in the law for contacting new property owners? Reeves said the county would still notify new homeowners. Her suggestion is to spend the money on advertising campaigns to make residents aware of this tax credit. Annually, the Treasurer's Office sends out a few thousand post cards to new residents at a cost of \$.11 per postcard plus postage. **ON THE MOTION:** Motion carried: 7-0.

WCA Report

Dwyer said the WCA Board of Directors spent the last meeting doing strategic planning. This session gave the board the opportunity to focus WCA's work effort and staff time into lobbying. The new ideas will be brought before the full board by the end of the month. Services through WCA won't be as globally involved but rather more myopic. The key item from the session is that lobbying efforts and staff time will be focused in Madison. The outreach efforts for training new supervisors will be a key effort for them.

Future Agenda Items

Presentation on WCA by Mark O'Connell

Standing Committee Reports

Public Works – Manke said at the next meeting, the committee will discuss two parking ordinances. One parking ordinance is for Racine Avenue and the other is in Chenequa.

Land Use – Kolb said the committee reviewed the Register of Deed's annual report. There has been a significant increase in document processing and they need more funds to get their work done. Hasslinger did emphasize that although he will exceed his budget, there will be an increase in revenues. The committee reviewed an ordinance about land division in Eagle that will go before the board tomorrow. The committee had an overview of the Waukesha County width map process.

Finance – Haukohl said the committee went over the airport report and found some errors in the numbers. The committee worked on the report to show how it could correspond with the budget. The finance committee wants these reports to come in annually with the budget. The committee also reviewed the pay for performance review and found that it is coming in under budget and the system works.

Personnel - Paulson said the final briefs are in for the AFSCME group and now the county is waiting.

Health and Human Services – Herro said the committee talked about general assistance, HIPPA, mental health services and toured the mental health facility. At the next meeting, they will tour the Protect the Planet program located near the Waukesha Training Center. The committee needs to figure out how to look at programs to decide what programs are essential and which ones can be discontinued.

Herro said the Act 150 committee is finished with their work and will hold a public meeting next week to present the results. At the SEWRPC meeting, the water study was discussed. The committee discussed how to fairly divide the cost of the study. The study can be funded by dividing the total cost equally between each county. With this method, Waukesha County will need to contribute \$110,000 to the study. SEWRPC doesn't want to use this method because it will set bad precedent. Instead SEWRPC will divide the costs based on equalized value. This method of dividing the costs will cost Waukesha County \$200,000.

Discuss and Consider Ordinance 157-O-126: Amend, Repeal, Recreate and Reorganize Chapter 4 of the Waukesha County Code of Ordinances

MOTION: Stamsta moved, Haukohl second, to approve Ordinance 157-O-126: Amend, Repeal, Recreate and Reorganize Chapter 4 of the Waukesha County Code of Ordinances.

Esler went through the changes to chapter four as proposed by the ordinance. He reminded the committee to look at the code as it affects the county board. He also reminded the committee that in this phase of code reorganization, the committee should look to update and clean up the language of chapter four. Stage three of the process will address substantive changes. The committee discussed the proposed changes.

ON THE MOTION: Motion carried 7-0.

The committee took a five-minute break.

Discuss and Consider Master Energizers: Empowering Youth to Teach Energy Conservation Grant Application for the UW- Extension

Simmert said this grant, which totals \$19,646, is being offered by the Wisconsin Environmental Energy Board to provide energy conservation education to youth, parents and residents of Phoenix Heights and Haertel Field neighborhoods. The funding period of this grant runs from July 1, 2003 through December 31, 2004. The long-term benefits are reduced use of energy, enhancements to affordable housing, cost savings for residential homes and additional energy supply for commercial, industrial and technology business growth. No long-term liabilities exist. The program cost ends at the end of the grant period.

UW-Extension in partnership with the Waukesha School District Community Learning Centers will provide energy conservation education to elementary students at Saratoga and White Rock Schools. Students will learn what energy is, how energy flows, that energy is an important resource and how to manage and conserve energy for tomorrow. The elementary school students will use this information to provide learning opportunities at community events for their parents and community residents. This educational message will help parents and residents increase the use of Energy Star products and implementation of energy measures to conserve energy in their homes.

Kolb asked where the matching funds for this grant are coming from? Simmert said \$20,580 will be provided in matching funds from the following parties: \$2,576 from Waukesha County for salaries of existing staff, \$14,000 from the UW Extension State office and \$2,294 from the 21st Century Learning Grant.

Kolb said he is surprised at the number of grants that have been secured for these two neighborhoods. Paulson said he too wonders why so many grant dollars are secured for these neighborhoods and why aren't grants secured for other neighborhoods throughout the county.

Stamsta said that he would like to see this curriculum written for all schools in Waukesha County. The schools could then decide if they wanted to use this core curriculum. Simmert said this program will be taught in the after school programs. The schools covered in this grant are the only ones in Waukesha County that have after school programs.

Manke said he would like to see an impact report on this grant if it is secured.

Discuss and Consider Nutrition Coalition Gleaning Grant for the UW- Extension

Simmert said this grant is through the Stackner Foundation for \$7,676. The total budget for the program is \$14,521. UW-Extension found last month that the Stackner Foundation denied the grant. In the meantime, they have applied for another grant for this program through United Parcel Service. The Waukesha County Farmers' Market Project promotes and collects donations of excess produce from farmers' markets and distributes them to food pantries, meal sites and shelters to feed the hungry. The program expects to provide 12,000 pounds of fresh produce to low-income children, families, single adults, elderly, food pantries and meal sites in Waukesha County. The grant will provide funding to market the Gleaning program and educate residents on it. The program has proven results.

Discuss and Consider Ordinance 157-O-126: Amend, Repeal, Recreate and Reorganize Chapter 4 of the Waukesha County Code of Ordinances

Esler said he will propose to the committee as a draft ordinance, substantive changes to chapter four of the code at the next meeting. These are draft suggestions only. Esler went through the code highlighting possible substantive changes he will suggest. He suggested making changes to the following sections:

4-28, 4-83, 4-50, 4-61, 4-72, 4-76, 4-77, 4-81, 4-91, 4-93, 4-99, 4-150, 4-152 and 4-210. The committee debated these suggestions.

Legislative Update

Krahn provided the committee with a legislative update and passed out several handouts outlining the updates. He reviewed the 2003 State Legislation table first.

Assembly Bill 50 was approved by committee last week but is not yet calendared.

Assembly Bill 54 was fought for last year and reintroduced this year. It is not yet calendared.

Assembly Bill 61 is the important 911 bill. This bill will allow Wisconsin to install enhanced 911 dispatch systems. The bill is controversial in the fact that one PSAP per county would be designated to receive cellular 911 calls. The bill calls for the funding to come from cellular phone bills.

Krahn next reviewed the handout titled "Major Items of Interest in State Budget – SB 44." These are items that he has discussed with the department of administration. The legislative fiscal bureau's analysis of the budget is due out next week and will provide a good analysis of the budget. An item of concern is the "revenue maximization programs." It is a legitimate way for the state to get approximately \$500 million.

Update on the National Association of Counties Legislative Conference

Krahn said that it was a great conference, both interesting and educational. He spent a lot of time on the hill and at health and human services talking to people.

Paulson said he attended sessions on grant writing, homeland security, jails and the mentally ill and a session on the Internet and collecting sales tax. He learned at the homeland security session that not much money is getting funneled back to counties after it is divided. He heard First Lady Laura Bush speak on Preserving America. He heard a presentation made by all the agencies that were involved in the sniper shootings this past fall in Maryland. He has a packet of information to share if anyone would like to read it.

Dwyer said attendance at the conference was down 30% due to terrorist scares, weather and reduced budgets. Membership in NACo is down due to the budget crises. Dwyer attended membership committee meetings, sessions on early childhood development and county involvement, and the mentally ill and jails.

Motion to Adjourn

MOTION: Manke moved, Stamsta second, to adjourn the meeting. **Motion carried:** 7-0. Meeting adjourned at 12:37 p.m.

Respectfully submitted,

Duane E. Paulson
Secretary